



GENESEE INTERMEDIATE SCHOOL DISTRICT

LEADERSHIP ♦ SERVICE ♦ INNOVATION *Partnering for success!*

2413 West Maple Avenue, Flint, Michigan 48507-3493
(810) 591-4400 Fax (810) 591-7570
www.geneseeisd.org

SUBSTITUTE TEACHER APPLICATION PACKET – PREVIOUSLY FINGERPRINTED

PLEASE PRINT LEGIBLY – ALL FIELDS ARE REQUIRED

Last Name: _____ First Name: _____

Middle Name: _____ Gender (Circle One): Male / Female

Date of Birth: _____ Race/Ethnicity: _____

Primary Phone: _____ State and **Country** of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: (Clearly Print) _____

Circle Highest Degree Earned: Bachelors / Masters / Doctorate

Year Graduated: _____

College/University: _____ Overall GPA: _____

Total Number of Hours: _____

Waiver: I understand the personal information and fingerprints provided are used to conduct a search for prior criminal records. I hereby authorize the release of my criminal information to the requesting agency named below. A *valid* Government/State-issued identification or driver’s license must be provided in order to be printed.

Applicant Signature: _____ **Date:** _____

Only Accept Fingerprinting Reason Code: SE – School Employment, MCL 380.1230A

Date: _____ **ID Presented:** _____ **Initials:** _____

Transcripts _____ **Certificate #** _____ **Year Cert Expires** _____

District where applicant was printed: _____

Served in the U.S. Armed Forces: YES / NO

Presently in N. Guard/Reserves: YES / NO

Jerry G. Ragsdale, President ♦ Lawrence P. Ford, Vice President ♦ Cindy A. Gansen, Secretary ♦ Richard E. Hill, Treasurer ♦ Dr. Paul D. Newman, Trustee



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REVISED SCHOOL CODE SECTIONS 380.1230 AND 380.1230A AUTHORIZATION FOR CRIMINAL RECORDS CHECK RELEASE OF INFORMATION TO/FROM A LOCAL DISTRICT

READ CAREFULLY – THIS DOCUMENT CONTAINS A RELEASE

Print Full Name: _____ Male _____ Female _____

Social Security #: (Last 4 digits) _____ Date of Birth: _____

Please forward my criminal history results to the Genesee ISD.

The undersigned is a candidate for employment with the Genesee Intermediate School District and has indicated that a criminal records check was completed through the employment process at your school district. The candidate is requesting that this information be released to the Genesee Intermediate School District.

I hereby authorize the _____ School District and its employees and agents to forward copies of my criminal records check information from the Michigan State Police and the Federal Bureau of Investigation for the purpose of evaluating my qualifications as a candidate for employment with the Genesee Intermediate School District. I do hereby release the school district, its individual board members, employees and agents, past and present, from any and all claims and/or liability whatsoever for any damages or consequences which may result from the pre-employment investigation, including the criminal records check, related to my consideration for employment with the school district and/or as a substitute teacher. Information may be sent to:

**Genesee Intermediate School District
Attn: Criminal Records
2413 West Maple Avenue
Flint, MI 48507-3493**

To request on CHRISS, please provide the TCN: _____

Date: _____

Applicant Signature _____

Jeffrey Adams, Executive Director of Human Resources

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AUTHORIZATION FOR CRIMINAL RECORDS CHECK RELEASE OF INFORMATION TO A MICHIGAN SCHOOL DISTRICT PUBLIC ACT 129 OF 2005 & PUBLIC ACT 138 OF 2005

I do hereby release the Genesee Intermediate School District, its individual board members, employees and agents, past and present, from any and all claims and/or liability whatsoever for any damages or consequences which may result from the pre-employment investigation, including the criminal records check, related to my consideration for employment with any Michigan school district and/or as a substitute teacher.

Pursuant to Section 1230(9) of the Revised School Code: If an individual has been convicted of a Listed Offense (see attached), his/her employment shall be terminated. If an individual has been convicted of a felony other than a listed offense, the school district, intermediate school district, public school academy, or nonpublic school shall not employ the individual in any capacity or allow the individual to work under contract unless the superintendent or chief administrator and the board or governing body each specifically approve the employment or work assignment in writing. In accordance with district policy, the Genesee Intermediate School District will not employ an individual or issue a substitute permit to an individual with a felony conviction

Yes ___ **No** ___ Have you ever had a teaching, school counselor, school psychologist or school administrator certificate suspended or revoked?

Yes ___ **No** ___ Do you currently have any action(s) pending against a teaching, school counselor, school psychologist or school administrator certificate?

Yes ___ **No** ___ Have you ever surrendered a teaching, school counselor, school psychologist or school administrator certificate?

In signing this form, I understand and agree that:

I am regarded as a conditional employee until the criminal history report is received and reviewed by the employing school/district. If the criminal history report does not reflect my representation(s) on the Michigan Waiver Agreement and Statement for Schools (RI-088A) and above, my employment may be terminated at the discretion of the school/district.

Print Full Name: _____ Male _____ Female _____

Social Security #: (All digits) _____ Date of Birth: _____

Email Address (Clearly Print): _____

Michigan Teacher Certificate #: _____ Year of Expiration: _____

Substitute Applicant Signature: _____ Date: _____

Signature: Jeffrey Adams, Executive Dir. HR:

GISD ONLY:

Transcripts Verified: _____

Served in U.S. Armed Forces: YES or NO

Presently in N.Guard/Reserves: YES or NO

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GISD CONVICTION DISCLOSURE FORM

Pursuant to Section 380.1230 and 380.1230A of the Revised School Code, I represent that (Initial whichever applies):

_____ I do **NOT** have any charges pending against me and/or have **NOT** been convicted of, or pled guilty, or nolo contendere (no contest) to **any crimes**.

-Or-

_____ I have charges pending and/or have been convicted of, or pled guilty, or nolo contendere (no contest) to the crimes listed in the box below. (Explain the criminal offense, date, court, city/state, circumstances surrounding the conviction and the disposition of the charges. Attach a separate sheet of paper, if needed.)

Pursuant to Section 1230(9) of the Revised School Code: If an individual has been convicted of a Listed Offense (see attached), his/her employment shall be terminated. If an individual has been convicted of a felony other than a listed offense, the school district, intermediate school district, public school academy, or nonpublic school shall not employ the individual in any capacity or allow the individual to work under contract unless the superintendent or chief administrator and the board or governing body each specifically approve the employment or work assignment in writing. In accordance with district policy, the Genesee Intermediate School District will not employ an individual or issue a substitute permit to an individual with a felony conviction.

In signing this form, I understand and agree that:

I am regarded as a conditional employee until the criminal history report is received and reviewed by the employing school/district. If the criminal history report does not reflect my representation(s) above, my employment may be terminated at the discretion of the school/district.

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

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Convictions Requiring Disclosure for School Employees

Listed Offenses as included in the Michigan Sexual Offenders Registration Act (SORA)

Conviction of any of these offenses results in automatic termination of school employment. Arraignment or conviction of any of these offenses must be reported. Failure to report is a crime.

MCL 750.145a	Accosting, enticing or soliciting a child for immoral purposes
MCL 750.145b	Accosting, enticing or soliciting a child for immoral purposes, second or subsequent offenses
MCL 750.145c	Child sexually abusive activity or material
MCL 750.158	Crime against nature or sodomy where victim is under 18 years of age
MCL 750.338	Gross indecency; between male persons where victim is under 18 years of age (except for juvenile disposition/adjudication)
MCL 750.338a	Gross indecency; female persons where victim is under 18 years of age (except for juvenile disposition/adjudication)
MCL 750.338b	Gross indecency; between male and female persons where victim is under 18 years of age (except for juvenile disposition/adjudication)
MCL 750.349	Kidnapping where victim is less than 18 years of age
MCL 750.350	Kidnapping of a child under 14 years of age
MCL 750.448	Soliciting and accosting where the victim is less than 18 years of age
MCL 750.455	Pandering
MCL 750.520b	First-degree criminal sexual conduct
MCL 750.520c	Second-degree criminal sexual conduct
MCL 750.520d	Third-degree criminal sexual conduct
MCL 750.520e	Fourth-degree criminal sexual conduct
MCL 750.520g	Assault with intent to commit criminal sexual conduct

A third or subsequent violation of any combination of the following, including a local ordinance of a municipality substantially corresponding to the following:

MCL 750.167(1)(f)	Engaging in obscene or indecent conduct in public
MCL 750.335a	Indecent exposure

Any other violation of a law of this state or a local ordinance of a municipality that by its nature constitutes a sexual offense against an individual who is less than 18 years of age.

Any offense committed by a person who was, at the time of the offense, a sexually delinquent person as defined in MCL 750.10a.

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MDE Convictions Requiring Disclosure

Arrest on ANY FELONY, OR "SORA" OFFENSE (listed above), or any of the following misdemeanors must be reported:

MCL 750.520e	Fourth-degree criminal sexual conduct or ATTEMPT
MCL 750.136b	Child abuse in the third degree or ATTEMPT
MCL 750.136b	Child abuse in the fourth degree or ATTEMPT
MCL 333.7410	Delivery or distribution of a controlled substance to a minor within 1,000 feet of a school
MCL 750.115	Breaking and entering or entering without permission certain buildings, including an ice shanty valued over \$100.
MCL 750.141a	Knowingly allowing a minor to possess or use alcohol or a controlled substance
MCL 750.145a	Accosting, enticing or soliciting a child under age 16 for immoral purposes.
MCL 750.335a	Indecent exposure
MCL 750.359	Stealing or destroying any fixture or part of a vacant building or structure (larceny)
MCL 750.81	Assault; assault and battery
MCL 750.81a	Assault; infliction of serious injury (aggravated assault)
MCL 750.145d	Use of the internet to commit a crime involving a minor
MCL 436.1701	Selling or furnishing alcohol to a person less than 21 years of age

Any misdemeanor involving cruelty, torture, or indecent exposure involving a child.

A violation of a substantially similar law of another state, of a political subdivision of this state or another state, or of the United States.

ALL CONVICTIONS OF ANY KIND MUST BE REPORTED ONCE A PERSON HAS BEEN CHARGED WITH A SELF-REPORTING OFFENSE.

Required Disclosure and Immediate Suspension of Certificate upon Conviction

Arrest on ANY FELONY, any "SORA" OFFENSE listed above, or any of the following misdemeanors must be reported:

MCL 7402(2)(a)(i)	Manufacturing/delivering controlled substances
MCL 7403(2)(a)(i)	Possession of a controlled substance
MCL 333.7416	Recruiting, inducing, soliciting or coercing minor to commit a felony
MCL 750.83	Assault with intent to commit murder
MCL 750.89	Assault with intent to rob and steal armed
MCL 750.91	First-degree murder
MCL 750.317	Second-degree murder
MCL 750.529	Armed robbery aggravated assault
MCL 333.7410	Misdemeanor – delivery of a narcotic to a minor or student or within 1,000 feet of school property.

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